

Washington Union Elementary School District

VOLUNTEER COACH FORM

Name _____
Last First MI

Sport Name: _____ Season: _____

Phone Number: _____ Cell Phone: _____

IN CASE OF EMERGENCY, PLEASE NOTIFY:

1) Name: _____
Last First MI Relationship

Home Phone: _____ Cell Phone: _____ Work Phone: _____

2) Name: _____
Last First MI Relationship

Home Phone: _____ Cell Phone: _____ Work Phone: _____

In case of an accident at school, if contact cannot be made to your spouse, relative or friend, may we take you to a local physician or hospital? Yes No If no, please explain what you would want us to do. _____

Signature: _____ Date: _____

Drug and Alcohol-Free Workplace

The Governing Board believes that the maintenance of drug- and alcohol-free workplaces is essential to school and district operations.

No employee shall unlawfully manufacture, distribute, dispense, possess, use or be under the influence of any alcoholic beverage, drug or controlled substance as defined in 21 USC 81 at any school district workplace. These prohibitions apply before, during and after school hours. A school district workplace is any place where school district work is performed, any school-owned or school-approved vehicle used to transport students to and from school or school activities; any off-school sites when accommodating a school-sponsored or school-approved activity or function where students are under district jurisdiction; or during any period of time when an employee is supervising students on behalf of the district or otherwise engaged in district business.

(cf. 4112.41/4212.41/4312.41 - Employee Drug Testing)

(cf. [4112.42/4212.42/4312.42](#) - Drug and Alcohol Testing for School Bus Drivers)

The Superintendent or designee shall notify employees of these prohibitions. (Government Code [8355](#); 41 USC 702)

An employee shall abide by the terms of this policy and notify the district, within five days, of any criminal drug or alcohol statute conviction which he/she receives for a violation occurring in the workplace. (41 USC 702)

The Superintendent or designee shall notify the appropriate federal granting or contracting agencies within 10 days after receiving notification, from an employee or otherwise, of any conviction for a violation occurring in the workplace. (41 USC 701)

The Board may not employ or retain in employment persons convicted of a controlled substance offense as defined in Education Code [44011](#). If any such conviction is reversed and the person acquitted in a new trial or the charges dismissed, his/her employment is no longer prohibited. A plea or verdict of guilty, a finding of guilt by a court in a trial without a jury, or a conviction following a plea of nolo contendere shall be deemed to be a conviction. (Education Code [44836](#), [45123](#))

(cf. [4112](#) - Appointment and Conditions of Employment)

(cf. [4212](#) - Appointment and Conditions of Employment)

A classified employee may be reemployed after conviction of such an offense if the Board determines, from the evidence presented, that the person has been rehabilitated for at least five years. (Education Code [45123](#))

The Board may take appropriate disciplinary action, up to and including termination, or require the employee to satisfactorily participate in and complete a drug assistance or rehabilitation program approved by a federal, state or local health, law enforcement or other appropriate agency.

(cf. [4117.4](#) - Dismissal)

(cf. [4118](#) - Suspension/Disciplinary Action)

(cf. [4218](#) - Dismissal/Suspension/Disciplinary Action)

The Superintendent or designee shall establish a drug- and alcohol-free awareness program to inform employees about: (Government Code [8355](#))

1. The dangers of drug and alcohol abuse in the workplace
2. The district policy of maintaining drug- and alcohol-free workplaces
3. Any available drug and alcohol counseling, rehabilitation, and employee assistance programs
4. The penalties that may be imposed on employees for drug and alcohol abuse violations

The following drug and alcohol counseling, rehabilitation, and/or employee assistance programs are available locally:

PACIFIC CARE
Behavioral Health

1.800.998.8448 (cf. 4159/4259/4359 - Employee Assistance Programs)

Name (please print)

Signature

Date



WUSD Volunteer Coach Trainings

Thank you for Volunteering for the Washington Union School District!

As a Volunteer Coach there are some required trainings you must complete prior to your first day of practice.

They are the following:

1. Mandated Reporter Training (Social and Behavioral) 33mins
2. Sudden Cardiac Arrest in Athletes in California (Health) 16mins.
3. Concussion Awareness: Athletes (Health) 20 mins

Please follow the directions below to login into your required trainings.

1. Go to www.washington-keenansafeschools.com
2. Click Register
3. Enter Key Code - **9e618160**
4. Enter your information
 - a. First Name
 - b. Last Name
 - c. User Name – please use the first initial of your first name and your full last name
5. Select your position
6. Select “All Locations”
7. It is optional to enter your email – however it is suggested you do so
8. Click Register
9. Continue to the training page
10. View Courses
11. Choose from the list of courses from the above trainings
12. Email tcorpuz@washingtonusd.org when complete

WASHINGTON UNION ELEMENTARY SCHOOL DISTRICT

AS A VOLUNTEER I WILL:

1. Be proud of my vocation in order that I may use my best endeavors to elevate the standards of my position so that I may merit a reputation for high quality of service -- to the end that others may emulate my example.
2. Be a person of integrity, clean speech, desirable personal habits, and physical fitness.
3. Be just in my criticism and be generous in my praise; to improve and not destroy.
4. At all times be courteous in my relations with students, parents, teachers and others.
5. Be a resourceful person who readily adapts himself to different kinds of work and changed conditions and finds better ways to do things.
6. Conduct myself in a spirit of friendly helpfulness to my fellow employees to the end that I will consider no personal success legitimate or ethical which is secured by taking unfair advantage of another.
7. Associate myself with employees of other districts for the purpose of discussing school problems and cooperating in the improvement of public school conditions.
8. Always uphold my obligations as a citizen to my nation, my state, my school district and my community, and give them unswerving loyalty.
9. Always bear in mind that the purpose of CSEA is to promote the efficiency and raise the standards of all school employees and that I shall be equally obligated to assist all my fellow workers.

SOURCE: CALIFORNIA SCHOOL EMPLOYEES' ASSOCIATION

Exhibit Bd. Policy - WASHINGTON UNION SCHOOL DISTRICT

February 15, 2006 Salinas, California

Signature

Date